



**2020 EMERGING JAZZ ARTIST AWARD  
DESCRIPTION & ELIGIBILITY GUIDELINES**

**Nomination Deadline: February 16, 2020**

Toronto Arts Foundation Awards are designed to heighten public awareness of the arts in Toronto by recognizing artistic excellence and achievement. The awards celebrate artists, cultural leaders and organizations whose work contributes to the artistic and cultural life of Toronto. These awards are presented in recognition of a body of creative accomplishment, rather than for specific works or achievements.

**Award Description**

The Toronto Arts Foundation Emerging Jazz Artist Award is a \$10,000 cash prize with finalists receiving \$1,000. The award furthers the career of an outstanding emerging jazz artist and is intended to support the pre-production, production, and/or recording of original music composed by the recipient. Established in 2014, the award is supported by Cheryl and Manuel Buchwald, and will be given out annually for at least 10 years. The Emerging Jazz Artist Award is part of our Vision Awards, presented every year at the TD Toronto Jazz Festival.

**Basic Eligibility Requirements**

*Individuals:*

- must be a professional artist 35 years of age, or younger
- must have completed training (not necessarily at a formal educational institution) in their discipline
- must have contributed to arts and culture in Toronto and have demonstrated an ongoing association with Toronto
- may self-nominate
- are not eligible to nominate or receive Toronto Arts Foundation awards while serving as executive board member or staff of Toronto Arts Foundation or Toronto Arts Council
- Undergraduate & College students are not eligible to apply

*No person may be selected for more than one Toronto Arts Foundation award within any given year. No person may receive the same Toronto Arts Foundation award twice. This does not preclude a recipient from being considered for a different Toronto Arts Foundation award in the future.*

The award recipient must complete their proposed project within 2 years of the award date, and appropriately acknowledge the support of Toronto Arts Foundation. The recipient will also be required to provide feedback on how the award and project has impacted their career.

### **How to Apply**

To nominate an individual or to self-nominate for the Toronto Arts Foundation Emerging Jazz Artist Award you must:

- Visit the Toronto Arts Foundation Nomination portal  
<https://tac.smartsimple.ca/welcome/taf/>
- Register an account on the Toronto Arts Foundation Nomination portal or sign in to your existing account
- Submit the nomination online, complete with supporting material

#### *Notes:*

Along with the name of the individual you are nominating, the nomination portal will ask for a biography, a nomination rationale, and accompanying support material in the form of visual, audio or text-based attachments.

Nominators can save their application at any time before submission by clicking ‘Save Draft’. Nominators can log-in and out of the Toronto Arts Foundation Nomination portal as many times as needed before clicking ‘Submit’.

\*Please ensure you are on/ register through the Toronto Arts Foundation Nomination portal and not Toronto Arts Council’s TAC Grants Online.

### **Award Selection Process: Policies and Procedures**

#### **Appointment of Award Assessment Panel**

An assessment panel of up to 10 members selected by the Awards Program Manager will review nominations and recommend a shortlist and recipient for final approval by Toronto Arts Foundation’s Board of Directors. The assessment panel is comprised of participants who are practitioners of the arts, organizers, programmers, producers, curators, critics, commentators and lay specialists. Award assessment panel members must have recognized expertise, credibility and experience along with a sense of history and perspective.

The final list of the award assessment panel is made public in the form of a press release distributed to media and Foundation stakeholders and posted on the Foundation’s website.

### **Details of Nomination and Selection Process**

Members of the arts community and general public are invited to nominate individuals and arts organizations to be considered by the award assessment panel. Nominations must be submitted through the Toronto Arts Foundation Nomination Portal. Where appropriate, nominations may include accompanying support material in the form of visual, audio or text-based attachments. Award Assessment Panel members are precluded from participating in the nominating process.

The awards assessment panel will be informed of Toronto Arts Foundation's criteria, the unique aspects of each award and its relationship to the Foundation's vision 'Creative City: Block by Block'.

In addition to specific requirements for each award, deliberations will be guided by the following assessment criteria:

- artistic strength and achievement;
- strength of the candidate's artistic goals and objectives;
- contribution to the development of arts and culture in Toronto; and
- the nominee's overall public impact including community engagement and animation.

The award assessment panel endeavors to reach unanimous decisions in its selection process. In the event that unanimity is not achieved, a decision may be reached by majority vote. All deliberations are strictly confidential.

Following deliberations, the award assessment panel will recommend a shortlist and recipient for each award. The shortlist will be made public in advance of the official awards presentation. The recipient will be announced the day of the official awards presentation event.

All facets of the award assessment panel process are managed by Toronto Arts Foundation with support from Toronto Arts Council.

### **Conflict of Interest**

A conflict of interest refers to a situation in which private interests or personal considerations may affect an award assessment panel member's judgment in the adjudication process.

Specifically, a conflict of interest exists where an award assessment panel member: has a financial interest in the success or failure of a candidate; has a personal interest in a specific candidate or has any other reason which makes them unable to evaluate the candidate objectively.

If in the course of an award assessment panel's deliberations, any panel member has a conflict of interest, that person is expected to declare such conflict and withdraw from the selection/voting process.

***Toronto Arts Foundation reserves the right to amend these Policies and Procedures, without notice to any party.***